



Nevada Board for the Regulation of Liquefied Petroleum Gas
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Board Meeting Minutes July 21, 2023

| Board Member | 1st | 2nd | Aye | Nay | Abs | Reason |
|------------------|-----|-----|-----|-----|-----|-------------|
| Bryan Milton | | | a | | | |
| Lacey Parrott | x | | | | | Zoom |
| Jennifer Herz | | | | | | Not Present |
| Mike Eriksen | | | x | | | Zoom |
| Karl Hahn | | x | | | | Zoom |
| Randall Wilbanks | | | x | | | Zoom |

NOTE: This meeting was digitally recorded. The digital file will be maintained in the Board office for a period of one year after the meeting was adjourned.

Minutes recorded by: Katie Bavaro

1) Call to order

The meeting was called to order at 10:01 am by Bryan Milton, Chairman

2) Self introduction. (Members, staff and guests, including persons on the telephone)

Board members:

- Bryan Milton – representing Industry
- Lacey Parrott – representing Rural Fire Service - Zoom
- Jennifer Herz – representing propane consumers of Nevada – Zoom
- Mike Eriksen – representing Industry – Not Present
- Karl Hahn - representing propane consumers of Nevada – Zoom
- Randall Wilbanks - representing City Fire Service - Zoom

Staff:

- Rick Drake – Chief Inspector
- Mark Orr – Field Inspector - Zoom
- Katie Bavaro – Office Manager
- Sam Taylor – Deputy Attorney General – Not Present

Audience: Eric Smith – Nevada Propane Dealers Association

3) Public comments. The Board may discuss the matters but may not act on the matters at this meeting. If the Board desires, the matters may be placed on a future agenda for action. **Public comments will be limited to 5 minutes per person at the discretion of the Chairman.**

Mr. Smith reported on the NPDA Annual Conference information.

4) ***For possible action** the approval disapproval/changes of the minutes of the 6/16/2023 meeting of the Board.

Motion: David Klein: Motioned to approve the minutes from the 6/16/2023 meeting.
Second: Karl Hahn
Discussion: None
In Favor: Lacey Parrott, Mike Eriksen, Karl Hahn, David Klein and Bryan Milton
Opposed: None

5) Board member comments.

| | |
|------------------|--|
| Lacey Parrott- | No comment |
| Jennifer Herz - | No comment |
| Karl Hahn - | No comment |
| Randy Wilbanks - | No comment – Introduced himself to the Board and Staff |
| Bryan Milton - | Re-applied to sit on the Board |

6) ***For possible action** CONSENT AGENDA ITEMS: The following license applications will be presented to the Board for consideration and approval as a consent item. Any Board member or member of the public may request that an application be removed from the consent agenda and discussed and voted on individually.

A) Class 1 Licenses

There were none.

B) Class 2B Licenses

Mr. Drake noted that there are (21) Class 2B applications. Staff has reviewed the applications; all are in order. Staff recommends approval of all.

Motion: Jennifer Herz: Motioned to approve item #6B Class 2B licenses items #1-21.
Second: Lacey Parrott
Discussion: None
In Favor: Lacey Parrott, Jennifer Herz, Karl Hahn, Randy Wilbanks and Bryan Milton
Opposed: None

1. S&S Fuels Management III LLC dba: 7-Eleven #32823; 9011 W Flamingo Rd, Las Vegas NV 89147
2. Terrible Herbst, Inc. dba: Terrible's #406; 9580 Skye Canyon Park Dr, Las Vegas NV 89166
3. All in One Truck Stop LLC; 1755 N SR 318, Lund/Preston NV 89317
4. Family Dollar, LLC dba: **Family Dollar #25818**; 170 Riverside, Mesquite NV 89027
5. Family Dollar, LLC dba: **Family Dollar #27460**; 1550 Great Basin Blvd., Ely NV 89301
6. Family Dollar, LLC dba: **Family Dollar #28576**; 3971 S Homestead Rd, Pahrump NV 89048
7. Family Dollar, LLC dba: **Family Dollar #28830**; 640 Humboldt Ave, Wells NV 89835

8. Family Dollar, LLC dba: **Family Dollar #28857**; 1250 Pyramid St, Silver Springs NV 89429
9. Family Dollar, LLC dba: **Family Dollar #28875**; 4895 E Tropicana Ave, Las Vegas NV 89121
10. Family Dollar, LLC dba: **Family Dollar #29006**; 932 Chestnut St, Carlin NV 89822
11. Family Dollar, LLC dba: **Family Dollar #30054**; 3375 White Lake Pkwy, Reno NV 89508
12. Family Dollar, LLC dba: **Family Dollar #30149**; 295 E Main St., Fernley NV 89408
13. Family Dollar, LLC dba: **Family Dollar #30378**; 565 US Hwy 50 E, Dayton NV 89403
14. Family Dollar, LLC dba: **Family Dollar #31274**; 1410 E Aultman St, Ely NV 89301
15. Family Dollar, LLC dba: **Family Dollar #31399**; 2002 Last Chance Rd, Elko NV 89801
16. Family Dollar, LLC dba: **Family Dollar #31679**; 2891 W Charleston Park Ave, Pahrump NV 89048
17. Family Dollar, LLC dba: **Family Dollar #31680**; 1990 W Bell Vista Ave, Pahrump NV 89060
18. Family Dollar, LLC dba: **Family Dollar #31746**; 401 S 2nd St, Beatty NV 89003
19. Family Dollar, LLC dba: **Family Dollar #31876**; 1499 Albite Rd, Wellington NV 89444
20. Family Dollar, LLC dba: **Family Dollar #32018**; 139 MacFarland Ave, Indian Springs NV 89018
21. Family Dollar, LLC dba: **Family Dollar #32529**; 1895 W Williams Ave, Fallon NV 89406

C) Class 3 Licenses

There were none.

D) Class 4 Licenses

There were none.

E) Class 5 Licenses

Mr. Drake reported that there were 2 Class 5 licenses. Both have been reviewed and Staff recommends approval.

Motion: Karl Hahn: Motioned to approve item #6C Class 5 licenses items #1-2.
Second: Jennifer Herz
Discussion: None
In Favor: Lacey Parrott, Jennifer Herz, Karl Hahn, Randy Wilbanks and Bryan Milton
Opposed: None

1. Nevada Gold Mines LLC dba: **Turquoise Ridge Shaft #3**; 2055 Getchell Mine Rd, Golconda NV 89414
2. Nevada Gold Mines LLC dba: **Turquoise Ridge Change House**; 2055 Getchell Mine Rd, Golconda NV 89414

7) Deputy Attorney General's comments.

Mr. Taylor was not present.

8) Staff Reports (Report on inspections, investigations, training, Certificate of Competency exams, vehicles, Governor's Office, NRS, NAC, and P & P changes in progress.)

Office Manager – Ms. Bavaro read her report and noted that there are 1872 licensees as of 06/30/2023 and 435 valid COC holders as of 06/30/2023. There were (2) COC exams administered since the last meeting in Carson City. Mr. Drake has the update on the software contract. Staff has started recruiting for the Office Manager position.

Field Inspector – Mr. Orr gave his report and commented that inspections are up to date and there was (4) COC exams administered since the last meeting. The next Mobile Food Facility Expo will be in November and the Task Force has switched to meeting monthly.

Chief Inspector – Mr. Drake read his report. Mr. Drake noted that there have been no weather related incidents this past month involving LP-Gas. Mr. Drake relayed to the Board that Staff is contemplating terminating the software contract as it has been almost 2 years and it appears that there are still issues that need to be addressed and the inspection portal has not even been started to date. Executive Order 008 is going forward with NRS & NAC changes to streamline doing business in Nevada. Mr. Drake also addressed staffing issues in the Industry.

9) *For possible action the review of the financial reports (profit and loss, budget, audit, etc.), the Oversight Committee report, the movement of funds between the Board’s existing and/or new accounts and other items related to the Board’s finances.

Mr. Hahn read the Oversight Committee Report and noted that the Board is doing well and entertained any questions.

Motion: Jennifer Herz: Motioned to approve the Oversight Committee Report.
Second: Lacey Parrott
Discussion: None
In Favor: Lacey Parrott, Jennifer Herz, Karl Hahn, Randy Wilbanks and Bryan Milton
Opposed: None

With Mr. Klein no longer on the Board, Mr. Smith read the financial reports and gave a history of his prior involvement with the Board for Mr. Wilbanks benefit. The net income for the month of June is \$4171.71. The budget is at 100% expended with income at 97.33% and expenses at 96.83% giving a net income of \$43,456.42 for the year.

Motion: Karl Hahn: Motioned to approve the budget reports as presented.
Second: Jennifer Herz
Discussion: None
In Favor: Lacey Parrott, Jennifer Herz, Karl Hahn, Randy Wilbanks and Bryan Milton
Opposed: None

Mr. Wilbanks volunteered to replace Mr. Klein on the Financial Committee.

10) Discussion – 2023 NPDA Meeting to be held at the Grand Sierra Resort in Reno September 13&14 2023

Ms. Bavaro gave details with the aid of Mr. Smith and took a count of those Board members and Staff who will be attending the dinner and those needing rooms as well.

11) *For possible action – Possible Board re-organization.

There was some discussion on the options for staffing the Board when Ms. Bavaro and Mr. Drake retire. It was suggested that a committee be formed to explore those options. Mr. Smith, Mr. Drake, Mr. Milton and Mr. Hahn will comprise the committee.

12) Chairman’s request for items to be included on the next agenda.

Item #10 and #11. Close the Books and send information to the Auditor.

13) *For possible action the approval of Board members' compensation, Per Diem and travel expenses.

Motion: Lacey Parrott: Motioned to approve item Board Members compensation and travel expenses.

Second: Jennifer Herz

Discussion: None

In Favor: Lacey Parrott, Jennifer Herz, Karl Hahn, Randy Wilbanks and Bryan Milton

Opposed: None

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More discussion on the NPDA Events and Dinner.

15) *Adjourn – Adjourned at 11:08 am.

